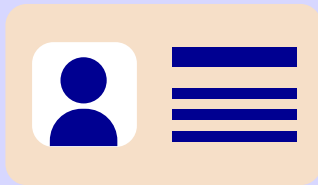# ÉTUDES EN FRANCE

User Guide

Admission Procedure

1st year of bachelor's degree at a public university (Licence 1)

Before creating your file, make sure to have these documents handy

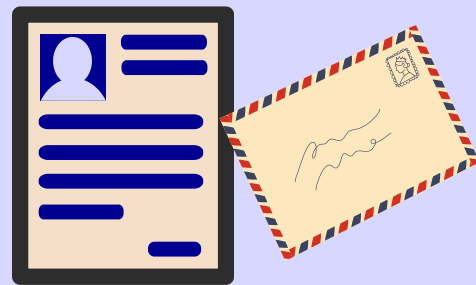*You can add PDF, JPG, or PNG files. The size of each document must not exceed 300 ko.*

Emirates ID, UAE residency visa & Passport

Resume/CV   **Motivation letter**

personal photo

*Scan a profile picture in Jpeg 300 DPI 26*32 mm.
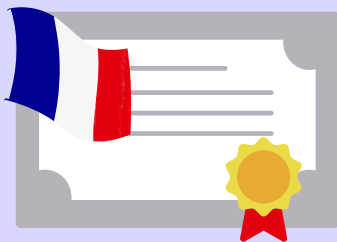It must be in JPEG or PNG format and the size must not exceed 50KB.*
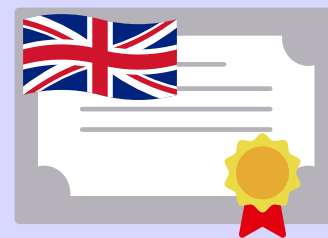
Last completed degree along with marksheets   **OR**   **Academic transcripts of the last 3 years (G9, 10, 11) and predicted grade for G12**

French Language certificate (TCF / DELF, DALF)
(*If applicable*)

English Language certificate
(*If applicable*)

Dear Students & Parents,

if you are planning to join the first year of bachelor's degree at a public university (Université), then this is the right guide for your.

It's time for you to prepare your application by following the admission procedure on EeF platform.

If you don't know where to start, no worries ! Campus France UAE team got your back.

This user guide is designed specifically to help you through the admission procedure for French universities.

Make sure to read the instructions carefully before submitting your application on the platform.

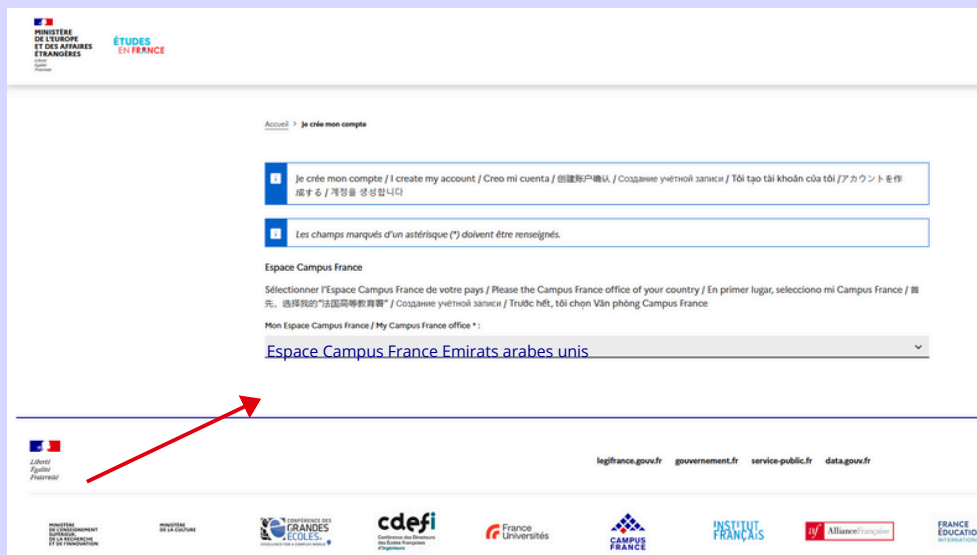Campus France UAE looks forward to helping you to get your admission in one of the top universities in France.

Campus France UAE Team

1- Create your account on EeF platform

Sign up on EeF platform with your email address.
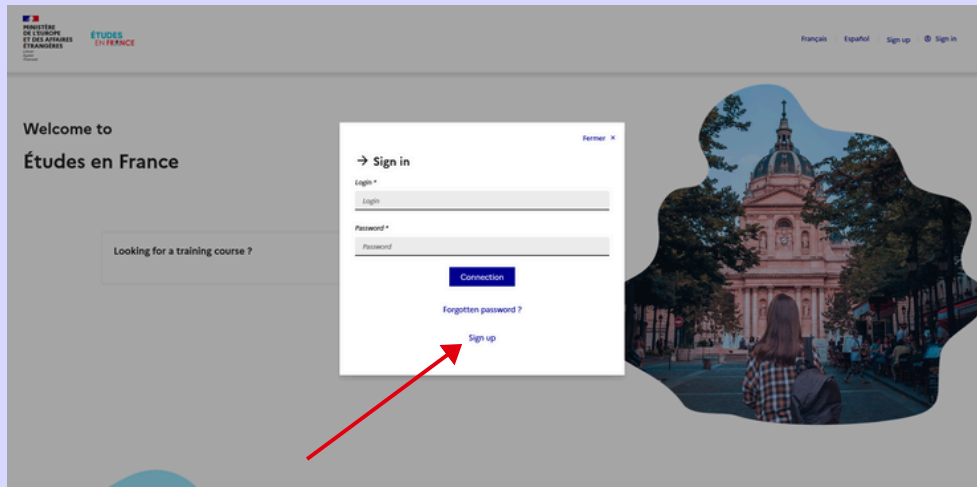
Choose "*Espace Campus France Emirats arabes unis*" as your reference.

Fill in your personal information

(E-mail address - First & Last name - Gender - Date of Birth - Country & City of Birth - Country of Nationality - Type of ID : EID or Passport & ID Number.

Create your account by clicking on "Create an account".

A confirmation email will be sent to your registered e-mail address to activate your EeF account.
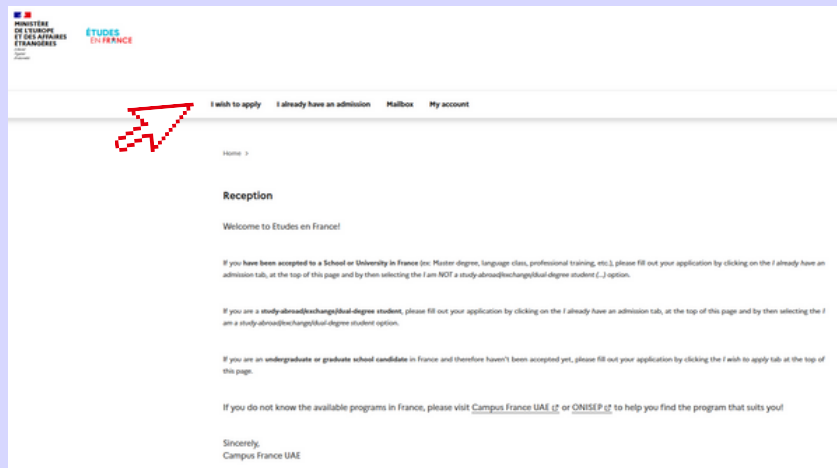To activate your account, you must click on the link that was sent by EeF.

Once you activate your account, you will be redirected to EeF platform to choose a password.
Then you can have access to EeF app.

2- Start the admission procedure
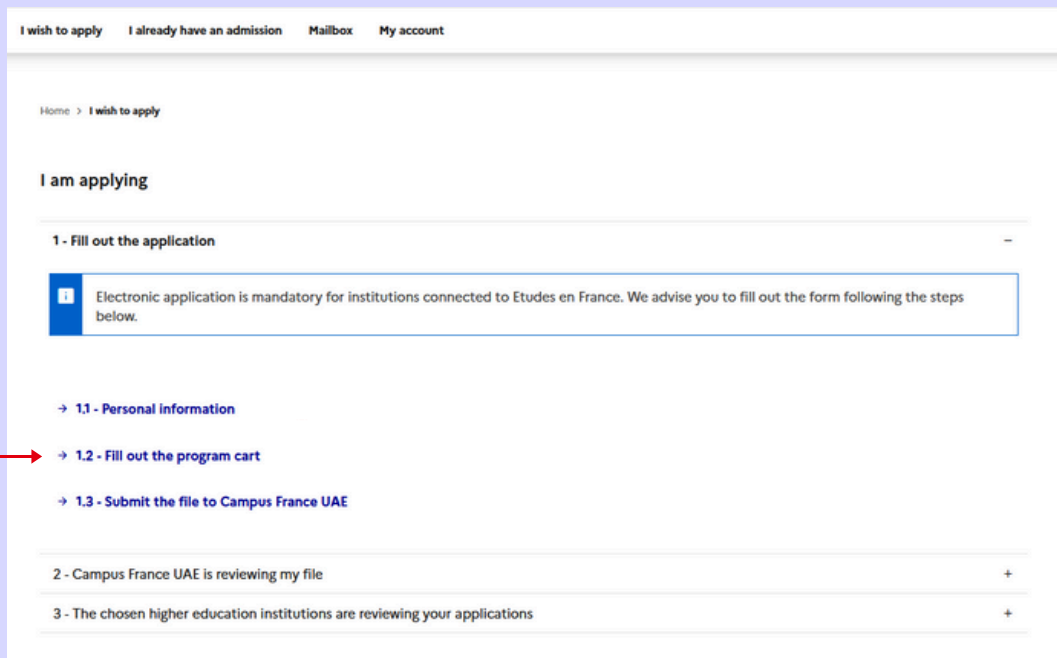
Choose "*I wish to apply*".

Complete your personal information and upload the requested documents (photograph, passport & Emirates ID & UAE residency visa), scholarship certificate & French language certificate (if applicable).
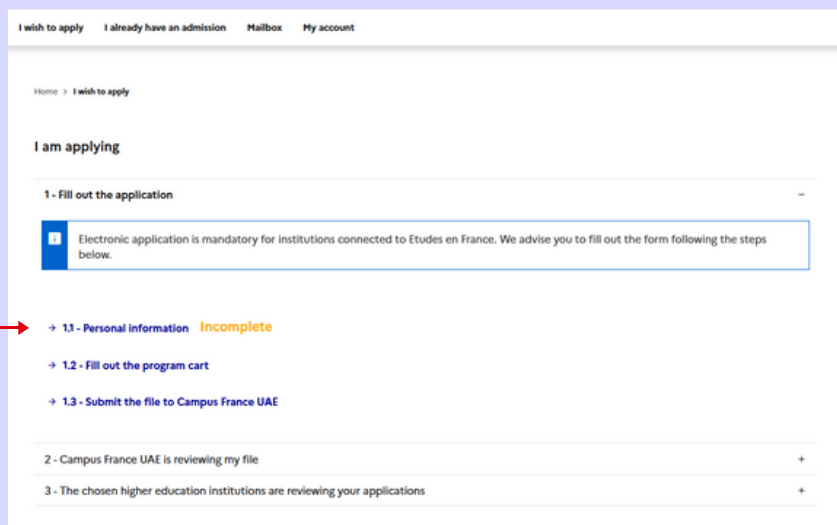
3- Apply to French universities connected to the platform

Fill out the program cart by clicking on "*Fill out the program cart*".
Please note that you are entitled to a limited number of choices :
- All kinds of study fields : **3 programs** sorted by priority either in the same university or different universities.
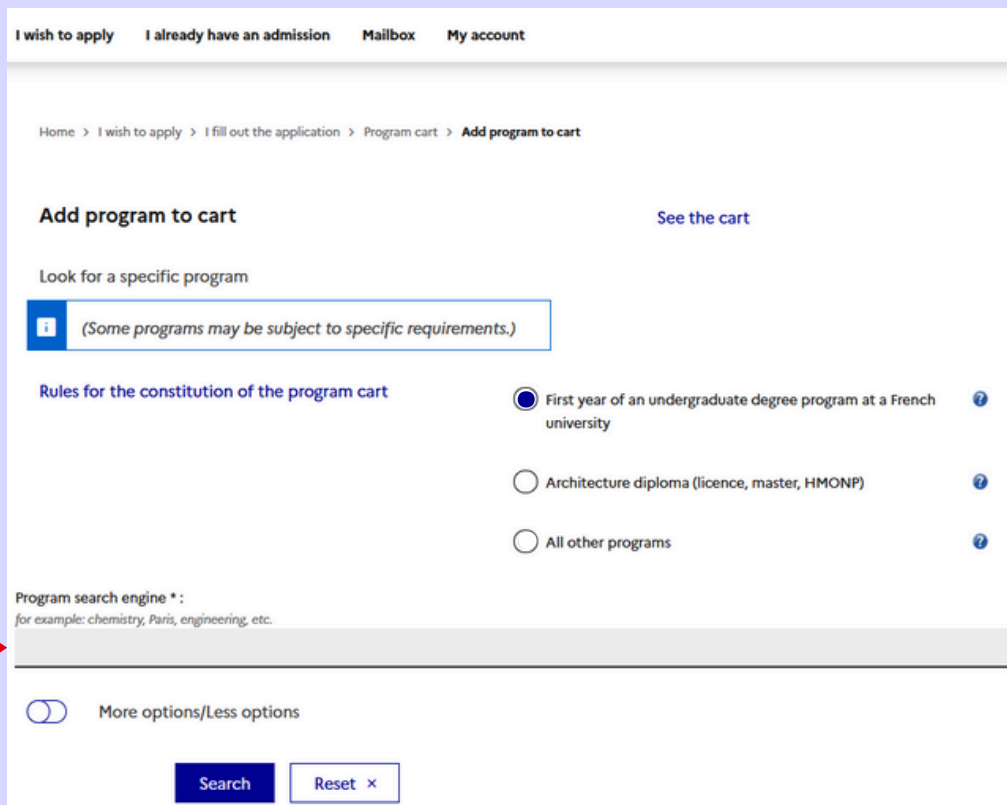
3- Apply to French universities connected to the platform

Select "*First year of an undergraduate degree program at a French university*" and add the programs you are interested into your cart. Please note that you can choose 3 programs within public universities.
When searching for a program in the cart, it is highly recommended to search by the university's name. Therefore, please make sure to write the exact name of the university.
For each program you add to your cart, you will have to write a personal statement / cover letter explaining why you would like to join the program. The statement must not exceed 2500 words.
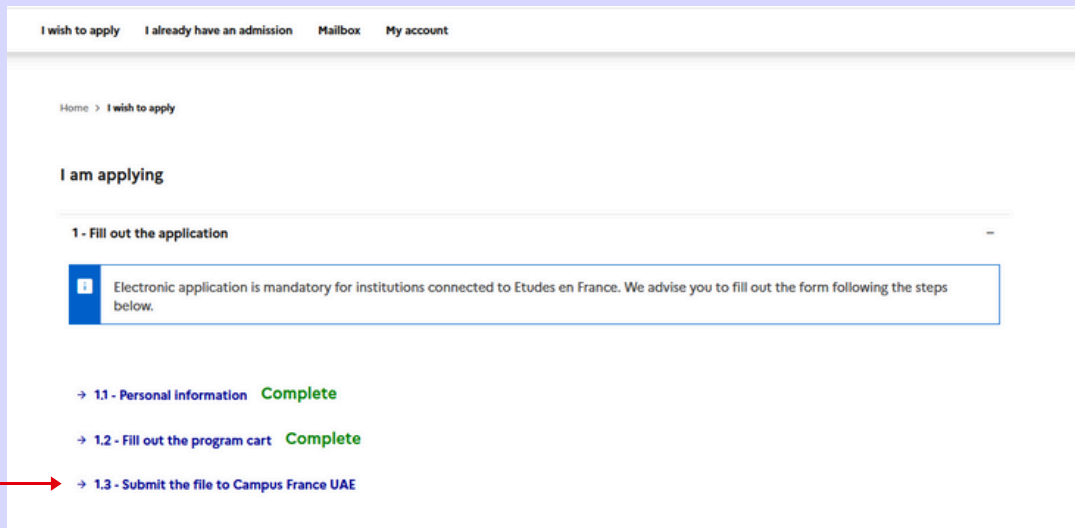
4- Save your electronic file and submit it online

Once your file is ready, you can submit it online. Campus France UAE team will review your application.
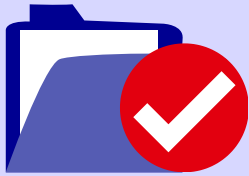
In case some documents are missing, you will receive an email in order to complete your file with the missing documents

Once your file is validated, you will receive a message in order to proceed with the payment of the application fees (680 AED).

5- Pay the application fees and meet your Campus France representative

Once your file is reviewed by Campus France UAE, you will receive a confirmation email with the processing/service fees.

Pay the service fees 680 AED by bank transfer. Another email will be sent to you with the payment details.

Once your payment is validated by Campus France UAE, your advisor will arrange an appointment and will send you the dates to your registered E-mail.
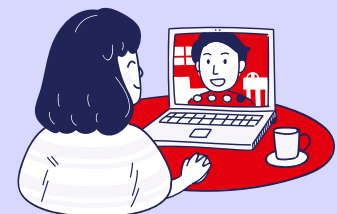
Meet your Campus France UAE representative. After completing the interview, Campus France UAE will transfer your file to French universities.

6- Wait for the universities answers

Once your file is processed by French universities, you will recieve a positive or a negative answer directly in your "Etudes en France" account by the 30th of April 2025.

You will have confirm your choice by 31st of May 2025 on "Etudes en France" platform.

7- Start the pre-consular procedure for the visa application

After you accept a university offer, Campus France UAE will review and approve your selection. Following this, you will be able to download your university acceptance letter.

The Campus France UAE team will then contact you with an invitation to a presentation where they will guide you through the student visa application process.

CONGRATULATIONS!

You're All Set To go !